JAMBOREE STAFF GUIDE

2010 NATIONAL SCOUT JAMBOREE BOY SCOUTS OF AMERICA



JULY 26-AUGUST 4, 2010 FORT A.P. HILL, CAROLINE COUNTY, VIRGINIA



2010 National Scout Jamboree July 26 - August 4, 2010 Fort A.P. Hill, VA

Message from the Jamboree Chairman

Dear Scouters:

It is my pleasure to welcome you as a jamboree staff member of the 2010 National Scout Jamboree, the 100th Anniversary jamboree of the Boy Scouts of America.

This *Jamboree Staff Guide* will assist you in your preparation for a safe, secure, and successful experience at Fort A.P. Hill. Additional information will be posted on the jamboree Web site, *www.bsajamboree.org*. Check the Web site for monthly bulletins and online training that will be available in 2009. As you prepare to be a part of this great team, it is most important that you bring to the jamboree the Scouting spirit, a positive can-do attitude, and an obligation to live by the Scout Oath and Law. Let's make sure we share the commitment to serve our youth members, support our fellow staff members, and welcome the public on our 100th Anniversary.

Our mission is "to enrich lives of youth participants, showcase Scouting in its 100th year, reinforce Scout skills, offer innovative programming, provide experience in leadership and teamwork, and offer a diverse, healthy, safe environment where everyone lives the values of the Scout Oath and Law."

Your acceptance of your jamboree position means that you will be part of an outstanding team that ensures more than 45,000 Scouts and adult leaders will have a quality and safe experience. I also know that the values of citizenship training, character development, and personal fitness will be strengthened in many ways and will reinforce our vision of "the BEST, most EXCITING, FUN-FILLED, SAFEST, jamboree EVER!" The 2010 National Scout Jamboree links the heritage of 16 past jamborees over the last 73 years and will bring to life the true spirit of Scouting for the jamboree participants.

Thank you for joining our 2010 National Scout Jamboree team and your continuing support of the Boy Scouts of America.

Sincerely yours,

Terrence P. Dunn Jamboree Chairman

The best, most exciting, fun-filled, safest jamboree ever!

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I. Introduction

Jamboree Committee Mission Statement

The mission of the jamboree is to enrich lives of youth participants, showcase Scouting in its 100th year, reinforce Scout skills, offer innovative programming, provide experience in leadership and teamwork, and offer a diverse, healthy, safe environment where everyone lives the values of the Scout Oath and Law.

Purpose of the Jamboree

The 2010 National Scout Jamboree provides many unique opportunities for the youth and leaders who will participate. As you plan and give leadership to this great event, keep in mind the objectives of the jamboree.

- Fun, excitement, and adventure
- Secure environment
- Friendship/fellowship opportunities:
 - with other Scouts
 - with international Scouts
 - with fellow alumni
- Increased awareness of Scouting:
 - Showcasing Scouting's ideals, aims, and methods
 - Recruiting and retention benefits (youth and adults)
 - Projection of Scouting's image
- Provide a mountaintop experience:
 - Lasting memories
 - Participation in a national signature event
- Individual development (Scout skills and leadership)
- Provide a positive spiritual experience
- Experience the diversity of our national and international community
- Provide an expanded awareness of life's potential
- Experience our nation's history
- Provide opportunities to develop a healthy lifestyle
- Provide opportunities for service to others
- Provide a vision of what youth may become
- Provide opportunities to partner with organizations of like values
- Celebrate the adventure and continue the journey of our 100th Anniversary

Dates and Location

The 2010 National Scout Jamboree is Monday, July 26, through Wednesday, August 4, 2010, at Fort A.P. Hill, in Caroline County, Virginia, which is in the historic area of Washington, D.C., and Williamsburg, Yorktown, Richmond, and Norfolk, Virginia. The jamboree troop arrival day will be Monday, July 26. All troops must be on site by dinnertime. Departure day will be Wednesday, August 4.

Attendance

The jamboree is being planned for 37,000 Boy Scouts and unit leaders, plus more than 8,000 national, regional, and subcamp staff members. The plan calls for 925 provisional units, with 36 Boy Scouts and four unit leaders in each unit. Regions will allocate council quotas, subject to acceptance by the council.

II. Jamboree Leadership

Planning for the 2010 National Scout Jamboree began at the conclusion of the 2005 jamboree with a review of after-action reports submitted by the various subcamps, regional headquarters, and service groups. A plan of action or business plan was developed by the Jamboree Division based on input from the U.S. Army, Project 2010 Report, an internal audit, and a customer survey conducted during the 2005 jamboree.

Chairman Terry Dunn Kansas City, Missouri

Administrative Group Chairman Mark Gottfredson Irving, Texas

Media and Corporate Alliances Group Chairman John Smith Warren, Michigan

Enterprise Risk Management Chairman J. Brett Harvey Pittsburgh, Pennsylvania

Food Service Group Chairman Daniel S. Zaccara Allen, Texas

Retail Group Chairman Temple Sloan Jr. Raleigh, North Carolina

Program and Regional Support Group Chairman James Ryffel Fort Worth, Texas During the summer of 2007, the jamboree executive committee was selected, consisting of a chairman, vice chairman, and seven group chairmen representing the Administrative Group, Media and Corporate Alliances Group, Enterprise Risk Management Group, Food Service Group, Retail Group, and the Program and Regional Support Group. A list of jamboree executive committee members follows:

Director John Alline Irving, Texas

Administrative Group Director Tom Hulcy Irving, Texas

Media and Corporate Alliances Group Director Stephen Medlicott Irving, Texas

Enterprise Risk Management Director Richard Bourlon Irving, Texas

Food Service Group Director Bart Green Irving, Texas

Retail Group Director Michael Ashline Irving, Texas

Program and Regional Support Group Director Gary Butler Irving, Texas Jamboree group directors began meeting in October 2007, and the committee began meeting in February 2008 to coordinate this major national event conducted by the Boy Scouts of America.

The jamboree committee and regions (both volunteer and professional) selected the key staff for the jamboree—about 180 individuals who are responsible for subcamp operations, action center program, and jamboree central staff functions.

A "critical path was developed shortly after the 2005 jamboree, identifying major areas of concentration to ensure a successful 2010 jamboree. For example, it is vital that all areas of the jamboree are fully staffed in a timely manner to ensure proper planning before the jamboree and execution during the event. To facilitate the selection of close to 8,000 volunteers, the BSA contracted with Certain Meetings and Events Technology, a San Francisco company with extensive experience in this field. This system has allowed for an efficient staff selection seeking to place staff members in the best possible positions.

A vital function of the jamboree groups is the overall administration of the event through a headquarters at Heth. This headquarters operates 24/7 throughout the jamboree and is available for emergency calls. The accounting branch gives oversight to all facets of the multimillion-dollar jamboree budget. Project 2013 analyzes in real time the planning for future jamborees by monitoring events during 2010. Jamboree groups exist to support our participating councils' troops through the regional encampments, subcamps, action centers, and central staff during the jamboree.

The relationship between the jamboree groups and all other groups of the jamboree is vital to support the regional action centers and the 21 subcamps that house Scouts, leaders, and staff. To facilitate communications during the jamboree, daily meetings take place to resolve problems and issues that directly affect Scouts, leaders, staff, and visitors to the jamboree.

A participant survey will be distributed following the jamboree to a representative sampling of Scouts, leaders, and staff to determine reaction to programs and services provided at the jamboree.

All staff members will be encouraged to offer their input via an after-action report, which is analyzed by the Jamboree Department after the jamboree.

Each staff member is to complete a one-page after-action report.

The participant survey, Project 2013 analysis, BSA after-action report, and a similar military after-action report will become the catalysts to develop a plan of action for the 2013 National Scout Jamboree.

Jamboree Start-up

The letter of appointment for the 2010 National Scout Jamboree states: "As a staff member, you will be asked to arrive earlier than July 26 and possibly remain later than August 4. On August 4, the earliest staff departure time is noon. This allows our units to depart safely without unnecessary interference. After that time, 75 percent of the staff will depart. The rest of the staff is requested to stay another day until noon on Thursday, August 5, to ensure an orderly close out of the jamboree. Please note: Your reporting and departing dates may change depending on specific staff positions. Exact dates will be available by October 2009. This jamboree will have staggered departure dates for staff. This is to facilitate the gathering of accurate records and the return of supplies to proper locations.

To conduct staff training and to set up program, support, action centers, and subcamps, group/service directors as well as regional coordinators, subcamp directors, and action center directors will advise in writing the date you must arrive at Fort A.P. Hill. Key staff will make that decision no later than October 31, 2009. Additional training will be available online.

It is vital that you adhere to your arrival date and time so transportation (internal/external), registration, food service, medical, housing, and public safety personnel are ready and in place to process your arrival. No exceptions.

Jamboree Shutdown

At the conclusion of the jamboree on Wednesday, August 4, all equipment and supplies (including military equipment) for program, support, action centers, and subcamps must be returned to their respective storage containers to be inventoried and accounted for by the staff members responsible for inventory and received by warehouse and procurement.

Contracting and Sourcing

The Contracting and Sourcing branch gives oversight to all facets of contracting and purchasing of all supplies and services to support the jamboree. This branch is also responsible for receiving and liquidating all supplies.

Contracting, Sourcing, and Distribution Operations

The Contracting, Sourcing and Warehousing service of the jamboree is responsible for ordering, warehousing, and distribution before the jamboree, and inventory recovery after the jamboree. This group will order only items specifically needed to conduct the day-to-day operations during the jamboree. Items need to be requested by the various jamboree groups and services by May 2009.

This group will distribute goods to the various subcamps, action centers, and services at the jamboree. To facilitate this activity for 2010, the staging of most supplies and materials for the jamboree will take place at the material staging area at Fort A.P. Hill. Supplies and equipment will be shipped to the jamboree site, where cross-docking will take place for the final delivery of trailers and containers at specified jamboree site locations. Due to security concerns, all materials shipped directly to Fort A.P. Hill must have advanced authorization by the distribution group.

Liquidation of Equipment and Supplies

Councils will be provided the opportunity to purchase jamboree equipment and supplies prior to the jamboree. The purchased material will be shipped to the councils after a complete inventory has been conducted at the conclusion of the jamboree.

Administrative Group

The Administrative Group's responsibilities are to:

- Develop and implement all site preparation and physical arrangements.
- Provide communication support, including voice and data.
- Provide office services, banking, registration, housing, youth services, and lost and found services for the jamboree.

Media and Corporate Alliances Group

The responsibilities of the Relationships/Media Group are to:

- Promote visitation by top leaders from business, industry, and government, and other selected individuals.
- Plan, supervise, administer, and control all internal and external communications prior to, during, and after the jamboree. Examples include the jamboree Web site, Jamboree Today, and the jamboree radio station.
- Provide crisis communication operations and Scouting service projects.
- Provide sponsorships including Corporate Alliances, product placement, and gifts in kind.

 Use the national forum of the jamboree to share with the public, as well as with high-profile supporters, the values instilled in youth members through the Scouting program.

Enterprise Risk Management Group

The Enterprise Risk Management Group's responsibilities are to:

- Provide all required health and medical services, all required safety services to ensure that all areas are operated in a safe manner for participants, staff, and visitors. This includes the setup and operation of the jamboree hospital and field clinics for the staff and participants.
- Provide full insurance coverage for all jamboree participants and activities to ensure full protection for all parties involved.
- Provide security service for the jamboree as required, including parking, selected facilities, storage and inventory, and others as needed.
- Provide fire protection service.
- Provide emergency medical technicians and ambulance service at the jamboree.

Food Service Group

The Food Service Group's responsibilities are to:

- Plan well-balanced meals that are appealing and nutritious.
- Operate seven dining facilities to feed central staff and guests.
- Order food and food-related supplies for subcamps and troops.
- Distribute food and related supplies to subcamps for further distribution to troops.
- Arrange for and distribute special meals such as kosher, etc.
- Provide ice service throughout the jamboree site.
- Operate all concessions and vending operations for the jamboree.

Retail Group

The responsibilities of the Retail Group are to:

- Conduct retail operations within the jamboree.
- Conduct postal operations at the jamboree.
- Conduct copying and printing operations at the jamboree.

Program, Relationships and Regional Support Group

The responsibilities of the Program and Regional Group are to:

- Coordinate all subcamp operations.
- Provide for the reception and hosting of the general public, chartered organizations, and international visitors. Provide chaplain service to the jamboree.
- Coordinate mobilization for arena shows.
- Conduct the arena shows for the jamboree.
- Operate action centers, outback centers, displays and activities, and special events for the jamboree.
- Coordinate international Scout participant hosting.
- Coordinate the World Friendship Fund.

Staff Information

A concentrated effort has been made to have position descriptions for every job at the jamboree. The position descriptions should be distributed by your staff leader no later than the spring of 2010. To ensure a smooth operating jamboree, each staff member should have a job description and know exactly what is expected by your staff supervisor. Region group and service directors have a plan in place for briefings, meetings, bulletins, and training sessions prior to the 2010 jamboree.

Staff Qualifications

Jamboree staff positions are open to adult men and women who meet required qualifications.

Adult staff members must have been born before July 26, 1984. Youth staff members must have been born between July 26, 1984, and July 26, 1994, and be registered members of the Boy Scouts of America.

Youth Staff Opportunities

Youth staff members under age 21 have the opportunity to serve in numerous job assignments.

Youth staff will be needed in many of the jamboree groups and services listed on the staff application, such as jamboree band (daily ceremonies), trading posts, and Brownsea Island.

Participant Statement of Understanding

Youth and adult staff members agreed to abide by the staff Statement of Understanding and Code of Conduct when the online application was submitted. The agreement is as follows:

Staff Understanding

In applying for a leadership assignment at the 2010 National Scout Jamboree, staff members agree to:

- Meet their responsibilities throughout the entire jamboree.
- Conduct themselves in accordance with the Scout Oath and Scout Law, the Venturing Code, the regulations of the BSA, and Staff Statement of Understanding and Code of Conduct in the appendix.
- Participate in preliminary pre-jamboree training that may be required.
- Carry out assignments given to them.
- Wear the official Boy Scout jamboree uniform.
 Venturing staff may wear the official Venturing uniform.
- Understand that any departure from jamboree rules will constitute grounds for dismissal from the staff.

In consideration of the benefits to be derived from participation in the 2010 National Scout Jamboree, any and all claims against the Boy Scouts of America or its local councils, or the United States of America, or any of the officers, employees, agents, or representatives of any of them, or any other persons working under their direction or engaged in the conduct of their affairs arising out of any accidents, illness, injury, damage, or other loss or harm to or incurred by the staff member or to his or her property in connection with or incidental to the 2010 National Scout Jamboree, including preliminary training and travel, are waived upon acceptance of staff position.

The staff application process includes the applicant's request for personal accident and sickness insurance to be purchased on his or her behalf. The cost of this insurance is included in the jamboree fee. It is understood that payment of claims by the insurance company or companies is contingent upon prompt reporting of claims, if any, by the participant.

Each staff member agrees to complete the 60-minute Youth Protection training or the Web-based version of the training and other online training required. Each staff member who will operate a jamboree motor vehicle agrees to complete the Web-based driver's education training.

Each staff member agrees to submit evidence of fitness to participate in the jamboree by using the official health form signed by a licensed health-care practitioner, and by obtaining the required immunizations.

Staff Letter of Appointment

You will receive an e-mail Letter of Appointment, confirming that you have been selected to serve on the jamboree staff. It will list your position title, service, and your staff troop number. Your arrival date will be communicated to you at a later date by your staff leader.

Staff Training

There will be an online staff training session beginning in the fall of 2009 that will be available for all staff to take. This general session is not required but will provide valuable training for those staffing the 2010 jamboree. The link will be on the jamboree Web site, www.bsajamboree.org.

The decision as to when, where, and how to train staff members in their jamboree assignments, in addition to the online training, will be made by each group, service, or functional manager or director.

Training will be conducted before the Scouts and their leaders arrive. Upon arrival, the participants will set up the jamboree city and begin to take part in the program.

Staff members can be trained by individual coaching or in a formal group. The staff training course outline should include the following:

- Personal Responsibilities: Health, safety, personal equipment, special skills, Scouting ideals, leadership responsibilities, specific job assignments, and living arrangements
- Camp Operations: Organization, camp equipment, program, commissary operations, medical facilities, transportation, trading posts, postal service, telephone communications, sanitation, jamboree regulations, and Order of the Arrow Service Corps
- Jamboree Program: Opportunities for program participation, methods of participation, program schedule, and special activities

Fee and Payment Schedule

The staff participation fee for the jamboree is based on site facilities, food, supplies, program development, materials, quarters, and accident and sickness insurance. The standard staff participation fee is \$795. The staff participation fee for those 16 to 25 is \$397.50.

A staff Letter of Appointment is e-mailed to each person when he or she is selected to serve on the jamboree staff. Fees will be paid online. Jamboree staff members will pay their own transportation to and from the jamboree. The cost of staff training prior to arrival at the jamboree site will be the responsibility of the jamboree staff member.

Staff Fees

Adult Staff Fees

- \$100 reservation fee (\$50 of which is nonrefundable)
- \$400 additional before July 31, 2009
- \$295 before January 31, 2010

Youth Staff 16-25 Fees

- \$100 reservation fee (\$50 of which is nonrefundable)
- \$200 additional before July 31, 2009
- \$97.50 before January 31, 2010

Staff Registration Payments

- To make staff fee payments, log into your myscouting account and edit your staff application. You will need your jamboree registration code (found on your confirmation e-mail). When you go to the edit page, it will automatically take you to the payments page.
- You may pay by credit, debit, or gift card (Visa, MasterCard, Discover, or American Express) using the jamboree Web site.

Staff Refund Policy

In order to process a staff refund, we must receive a written request via email to 2010jamboree@scouting.org.

- \$50 nonrefundable through June 30, 2009
- \$75 nonrefundable July 1, 2009 January 31, 2010
- \$175 nonrefundable February 1, 2010 May 1, 2010
- Total fee nonrefundable after May 1, 2010

There will not be a refund or rebate following the jamboree.

What to Bring

Personal Equipment and Uniforming

The national jamboree committee is anxious to reduce excessive expenditure for jamboree uniforms. Those specified here are the same as are used by the participants in regular unit activities. Special jamboree troop numbers are optional. There is no requirement for participants or staff to wear the new uniforms introduced in 2008.

Staff Uniform

Official national jamboree uniform:

- Scout pants or shorts
- Scout visored cap or jamboree cap
- Scout shirts, short-sleeve casual
- Scout khaki web or leather belt
- Scout socks
- Jamboree neckerchief
- Jamboree neckerchief slide

Activities Uniform

The activities uniform for youth and leaders will be a jamboree T-shirt, Scout pants or shorts, Scout socks, and Scout visored cap or jamboree cap.

Proper Uniforming

Absolutely no variations in the official uniforms are to be made.

Absolutely no hats, helmets, or caps other than those listed as the official national uniform shall be worn at the jamboree.

T-shirts may also be worn in troop areas, but are not proper wear at special functions.

Everyone is fully uniformed for the evening meal. Due to the Virginia heat and humidity, it is recommended that the bottom zip-off portion of the new uniform pants be removed for the jamboree.

Official Neckerchiefs and Emblems

Two jamboree emblems and one neckerchief will be issued to approved staff members. The first emblem for each individual will be sent to the staff member upon receipt of the \$100 staff reservation fee. It may be worn on the uniform immediately. The second emblem will be sent to the staff member upon receipt of the final national payment, which is due before Janauary 31, 2010. The neckerchief and cap will be distributed at the jamboree. Additional quantities of the adult emblem can be ordered in advance from the Supply Division in 2010 but will not be available at the jamboree trading posts. The staff patch will only be available at the trading posts.

Recommended Personal Camping Equipment

- 1 footlocker
- 1 duffel bag—for carrying and storage of bulky items
- Blankets and/or 1 sleeping bag
- Sheets
- Poncho or rain suit
- Extra uniform parts (in addition to those parts of official uniform listed)
- Underwear
- Socks
- Laundry bag, recommended for use in duffel bag to hold soiled clothing
- Pajamas
- Boots or rubber-soled shoes
- Toilet kit containing soap in a container, comb, toothbrush, metal mirror, washcloth, toothpaste, and shaving gear
- Plastic washbasin
- Laundry materials (detergent in a plastic bag)
- Hand towels
- Bath towels
- Sewing kit containing needles, thread, safety pins, and buttons
- Flashlight (No flame-type lights will be permitted.)
- Scout knife
- Canteen or plastic water bottle
- Sunscreen
- Insect repellent

Optional Personal Equipment

- Bible, testament, or prayer book, according to faith
- Watch
- Notebook
- Pen
- Pencil
- Camera
- Musical instrument
- Extra shoelaces
- Air pillow (small)
- Sunglasses
- Swimming trunks or swimsuit
- Duffel bag
- Lock
- Sunglasses
- Swimming trunks or swimsuit
- Insect and mosquito bar or screen
- Boy Scout Handbook
- Shower shoes

III. Administrative Group

The Administrative Group provides a number of vital services during the jamboree, such as physical arrangements, registration, transportation, vehicle management, housing, and banking. It takes nearly 725 Scouters to manage these services on behalf of the subcamp operations. Here is a thumbnail sketch of each of these services and how they operate in support of staff in action centers and subcamps.

It shall be the mission of the Administrative Group to support the youth participants and adult volunteers in living out the jamboree theme, "the BEST, most EXCITING, FUN-FILLED, SAFEST jamboree EVER," by doing the following:

- Exhibiting the highest degree of readiness in matters relating to housing and resources, professional recruitment, registration, staff selection, and youth services.
- Responding aggressively to issues in a way that adult leaders and youth maximize their jamboree experience.
- Setting the example for customer satisfaction.

Registration Services

Tracking all staff members and participants, Registration Services is conveniently located at the Welcome Center on Fort A.P. Hill Drive. The new facility is designed with multiple walk-up windows and a large parking lot to facilitate your check-in and provide an immediate on-site orientation for all staff members. As your first stop upon arrival, this is where you will receive your housing assignment, meal passes, and your jamboree identification. Regional, subcamp, and action-center staff arriving via bus or van shuttles need to transfer at this point to our internal bus-line system. In turn, check-in will happen at the 21 subcamp headquarters tents on the jamboree site.

Transportation Service

Transportation for the 2010 National Scout Jamboree is broken into three specific areas: staff arrival and departure, Scout troop arrival and departure, and internal transportation during the jamboree.

Staff Arrival/Departure/Airport Transportation

Arrival and departure dates for jamboree staff members will be sent via e-mail and will give you a more specific date and time for arrival based on your specific job. Most staff members will fly in and out of Washington Dulles, Reagan National Airport, or Richmond, Virginia, prior to and after the jamboree. You will be sent a transportation advisory request to fill out with your specific flight information in April 2010 about 90 days before the jamboree. Buses and vans will run between these airports and the jamboree site prior to and after the jamboree. This service will operate from July 19 to Sunday, July 25, 2010. If your flight is cancelled or delayed and you arrive after 6 P.M., you may want to either find a commercial shuttle or stay overnight in a hotel or motel. All three airports will have jamboree information booths in their lobbies. Jamboree bus/van transportation will again be available on August 4 and August 5, 2010. More information on schedules and cost of shuttle service will be included in the transportation advisory notice. All staff members need to help in the orderly breakdown of their operations on August 4–5, with departure after noon.

Private Vehicles

Due to increased security, you must submit a transportation arrival advisory for your personal vehicle. You will receive further instructions on how to do that via e-mail. You must adhere to your schedule and not arrive earlier. At the time of release of this guidebook, not all security information was available to the BSA. You will be notified at a later date as information becomes available.

If you are planning on driving to Fort A.P. Hill, you should plan on arriving at the time and date agreed upon by your staff leader or supervisor. **There are no exceptions to this rule** due to an intricate system of gearing up with housing, food service, medical services, etc. You may drive your personal vehicle to your housing area and unload personal gear and equipment up to noon on Sunday, July 25.

Immediately after unloading your gear, your car must be driven to the staff parking lot at Archer Camp, which is patrolled. Bus transportation to and from staff areas and Archer will be available beginning on July 19 and concluding on August 4. This free shuttle service is provided as a courtesy to our staffers, and there is no charge for parking during the jamboree. Private vehicles parked illegally at the jamboree site will be subject to towing at the owner's expense because of security precautions.

Participant and staff personnel bicycles, skateboards, roller skates, in-line skates, and power scooters will not be permitted at the jamboree. Golf carts, ATVs, and Gators are also not allowed on any jamboree roadway or in subcamps and program areas.

Internal Transportation

The jamboree transportation service operates a fleet of approximately 60 buses to provide internal transportation between the four regional encampments, 21 subcamps, major program venues, and support areas at the jamboree site. In 2010, buses will run at hours that support subcamp troops, subcamp staff, and action-center staff. Bus stops will be clearly marked and identified for riders' convenience.

Staff Drivers' Training and Vehicle Management

All staff members who will be required to drive jamboree motor vehicles on site must complete a driver training course. The course will be available on the Internet in the spring of 2010. To support our city of 45,000 people, a fleet of more than 400 automobiles, passenger vans, pickup trucks, and heavier equipment is used to provide safety, program, and support services to our

Scouts, leaders, and staff.

Vehicular and pedestrian traffic rules and regulations will be rigidly enforced by the military police, public safety officers from Fort A.P. Hill, and our own security service.

Housing Central

Staff Facilities

The central staff will be quartered in Army barracks or circus-style tents. No personal private tents are allowed. The tents will have limited electricity. Married couples cannot be housed together. Steel cots and cotton mattresses will be provided in the barracks. The tents will have military folding cots. The Army barracks will have a bathroom and shower facility. For those staff members quartered in tents, air-conditioned trailers with latrines, shower facilities, and washstands will be provided nearby.

The working area for the central staff will be a combination of buildings and tents. Each will be equipped with necessary tables, chairs, storage, telephones, and other needed equipment. Staff members will be held accountable for returning all equipment loaned to them in good condition.

For medical services, staff should use one of the medical facilities. (Do not go to the base hospital. Jamboree General is for referrals only.)

Regional Camp and Subcamp Facilities

Regional and subcamp staff will be quartered in general purpose, U.S. Army medium tents (16 feet by 32 feet). These tents will have limited electricity. There will be eight adults quartered in each tent. Cots will be provided. Air-conditioned trailers, latrines, shower facilities, and washstands will be provided nearby. There are five large restroom/shower buildings located at the Archer, Davis, Jackson, Mahone, and Rodes campsite areas available for staff to supplement trailers.

The working area for the regional and subcamp staff will be in tents. Each will be equipped with necessary tables, chairs, storage, telephones, and other needed equipment. Staff members will be held accountable for returning all equipment loaned to them in good condition.

For medical services, regional and subcamp staff should use the medical hub assigned to their respective subcamp. These medical centers are staffed with physicians, medical technicians, and orderlies.

Banking

Automated teller machines will be conveniently located next to Trading Posts A, B, and C.

Check-cashing services for staff members will be performed at the trading posts during the operating hours indicated in this guide under "Trading Posts." Two forms of identification (an official jamboree identification card and another piece of personal identification) will be required when cashing personal traveler's checks at trading posts.

Reports of lost traveler's checks will be processed at the jamboree accounting office in building 215-Heth. Replacements will depend on the policy of the company issuing the traveler's checks.

Lost and Found

When more than 45,000 Scouts, leaders, and staff get together, something is bound to be lost. Scouts or leaders who find articles should turn them in to the subcamp staff. The subcamp staff should then turn them over to the regional headquarters. A team of lost-and-found staff members will pick up the items and take them to the lost and found at the Heth Schoolhouse. The items will be logged in and stored until claimed. Scouts and leaders who lose items should check with the lost-and-found officer at the Heth Schoolhouse. Valuable items will be locked up until recovered. If these items are not claimed by the end of the jamboree, they will be returned to the national office. Claim forms will be provided by the lost and found.

Youth Services

As staff arrive on site, they will need to check in and register. Youth staff who work in subcamps and action centers will be under the supervision of a youth staff officer. The youth staff officer will schedule the youth staff as required for daily activities. He will also work with the subcamp activities officer to make sure staff needs are met. The youth staff officer determines the schedule for all youth staff for work, meals, recreation periods, time off, and opportunities to participate in selected jamboree activities. The officer is also responsible for developing a recreational program.

Regional coordinators must give director oversight to youth staff housing via their subcamp directors.

All other youth staff will be housed and supervised by appropriate staff from their overall jamboree group, service, or troop. Jamboree group and service directors must give direct oversight to youth staff housing via their functional managers.

The qualifications for youth staff are as follows: born between July 26, 1984, and July 26, 1994, and registered members of the Boy Scouts of America.

Physical Arrangements

2010 Plan

The Physical Arrangements Group is tasked with developing and implementing all physical arrangements, capital construction, and ongoing maintenance for each jamboree. To fulfill that mission, a number of changes have occurred between the 2005 and 2010 jamborees. Physical Arrangements headquarters serves as the office for the various sections of this group, including electrical, environmental, mechanical, structural, communications, and maintenance control.

Restroom and Shower Facilities

A variety of facility types will be available for staff. Fort A.P. Hill has built a number of very nice, large, modern shower and toilet facilities, and has agreed to make them available for our use. They are dispersed around the site of the jamboree, and the ones designated for subcamp use are in Jackson Camp (Southern Region), Davis Camp (Central Region), Rodes Camp (Western and Northeast regions), Mahone area, and Archer Camp. For other areas where these locations are not convenient, temporary jamboree facilities are provided in trailers for staff and include flush toilets, heated water for showers, and heated-water sinks with mirrors. Cleaning of all tent facilities is the responsibility of the Administrative Group. Staff are strongly encouraged to monitor these facilities and help with cleaning if cleaning crews are not available.

Recycling

The BSA has developed a comprehensive waste removal and recycling program for the 2010 National Scout Jamboree. Each subcamp will have three distinct containers for recycling materials:

- 1. Corrugated cardboard
- 2. Old newspaper
- 3. Commix (which includes glass, plastic, aluminum, tin, and bimetal)

Each container will be clearly marked according to the materials that should go inside. Our disposal company maintains a network of locations that buys recoverable products. The proceeds from these transactions will be utilized to offset the expense of hauling and disposing of non-recyclable materials.

Non-recyclable trash will be bagged and collected in a fourth subcamp container which will be emptied regularly by the disposal company and disposed of at a landfill. Dishwater and wet kitchen waste should be collected in pails and taken to the nearest grinding station for appropriate disposal by maintenance/environmental personnel in subcamps.

Electric Power

As stated earlier, Fort A.P. Hill has a lot of infrastructure that dates back to its inception. Balancing the short-term electrical needs of a jamboree and the long-term needs for a sustainable electrical infrastructure creates a dilemma between the power we would like to provide versus the power we can provide. The increased use of electrical devices (fans, computers, etc.) that staff wants to bring to the jamboree easily overloads the electrical capacity in your staff and housing area. Jamboree housing services will place in each living quarters a chart showing the approximate amperage and outlets available in each of these facilities. It is your responsibility to adhere to the available electrical load.

No attempt should be made by any individual to rewire any area or facility at Fort A.P. Hill. Electrical primary and secondary distribution can be handled only by the Rappahannock Electrical Co-op, which is the only electrical contractor allowed by Fort A.P. Hill private contract. There are to be no tents or jamboree structures in power-line easements.

Maintenance Control

For the Administrative Group to provide emergency and routine repairs within the jamboree site, a Maintenance Control Center has been established. Please contact your equipment/maintenance officer if there is a request that must be dealt with during the jamboree. All calls for maintenance should be routed through the Maintenance Control Center so they can be assigned a number, logged, and tracked. Otherwise, there is no way of following up on your maintenance request.

Communications

Cell phones will be the backbone of communications at the jamboree for supporting central staff, subcamp, and action-center operations. Temporary cellular systems are being upgraded for the 2010 jamboree.

IV. Media and Corporate Alliances Group

The Relationships/Media Group at the jamboree includes services such as Jamboree Today, Leaders Update, QBSA radio, and the Web site.

Jamboree Media

Good jamboree public relations can be a great benefit to the Scouting movement. Scouting's ability to grow and serve youth is largely dependent on the level of understanding that people have of the program. The image of Scouting in the community affects the recruiting of volunteers, the organizing of troops, and the financial support Scouting receives. Because of the size of the encampment, the jamboree will provide an outstanding opportunity for good public relations. Members of a jamboree troop will represent their community, council, and state in a Scouting exhibition of the highest caliber.

During the entire jamboree, news media representatives will turn up at the most unexpected times and places. Scouts and leaders need to be well informed and maintain a neat appearance at all times.

National Council Support

The National Council will make contact with the nation's key media outlets, including the wire services, radio and television networks, national newspapers and magazines, and selected specialty outlets.

Invitations will be sent to the news media in the greater Virginia-Washington, D.C., area, as well as to other selected outlets. Facilities at Longstreet will serve media needs.

Questions about media relations at the jamboree should be referred directly to the Marketing Group at the national office.

'Leaders Update'

This one-page newsletter is designed to highlight information relevant to the next day's events. A team including a director, chairman, editor, copy editor, graphics editor, and distribution manager all work together to deliver the update on time to key locations throughout the jamboree site.

'Jamboree Today'

Another important source of on-site information is the jamboree newspaper, *Jamboree Today*. The paper will be full of news, special features, photos, and announcements. *Jamboree Today* has a team of reporters who may visit your subcamp or catch you enjoying one of the many activities around the jamboree. The paper will be delivered to key locations around the jamboree site for staff and participants to pick up.

QBSA

The jamboree radio station, QBSA, will be an excellent source of information and entertainment at the jamboree. The station will also offer Scouts the chance to be radio reporters covering events on site. Scouts can also take a crack at being a DJ on a live broadcast. Scouts can sign up at the radio station and receive training prior to their on-air time. When Scouts take the controls, the station will record the broadcast and present it to the Scouts as they leave. Scouts are encouraged to bring small radios, but not boom boxes. The experience will allow the Scouts to complete some merit badge requirements. QBSA will also be used as the official jamboree emergency information radio station.

Jamboree Web Site

Information, news, and pictures will be available at www.bsajamboree.org nearly as fast as events happen. The information will be linked to the BSA's main Web site. The Web site team will be working with the other jamboree media to bring the jamboree to life for people all over the world.

V. Enterprise Risk Management

For 2010, the Enterprise Risk Management Group will assume the roles of the former Public Safety Group. The former Health and Safety Group will be split into a medical service focused on pre-jamboree health and fitness promotion and medical treatment should it be required, and a proactive safety service of qualified safety and health professionals working to prevent injury, illness, and accidents.

Medical Requirements

Weather at the jamboree is typical for Bowling Green, Virginia, in the summer. While the average temperature in July and August is 87 to 65 degrees, temperature extremes have varied from a high of 104 to a low of 43 degrees. In addition to the heat, July has the highest amount of average precipitation for the year (including thunderstorms), contributing to the high humidity. The exciting high-adventure activities, long days, and short nights are in a non-air-conditioned environment, and you are subject to walking five to 10 miles per day. You should be capable of walking steadily for an hour without rest in high temperatures and humidity or rethink your participation.

All applicants will be required to submit a complete and detailed health history, meet immunization requirements, and undergo a thorough physical fitness examination between July 27, 2009 and March 1, 2010. Physical examinations will be performed by a licensed health-care professional and will be subject to review and evaluation by the jamboree subcamp, regional, and national Medical Service. Not completing the fitness examination process by the March 1, 2010 deadline will limit or even prohibit your jamboree participation, and you will be subject to being sent home at your expense. Participants are subject to a medical recheck upon arrival to verify provided information and current fitness. In the event a participant is found medically unfit at this time, he cannot serve and must return home at his own expense.

Immunization requirements are based on recommendations of the U.S. Public Health Service. All participants must provide proof of immunization for tetanus within 10 years (five years preferred). In addition, participants must provide verification of the following immunizations since birth: (1) measles, mumps, and

rubella (MMR); (2) polio vaccine (oral or injection); (3) diphtheria, pertussis, and tetanus (DPT); and (4) chicken pox. It is recommended that immunizations for hepatitis B (for persons 15 years of age and older) be considered. We recognize the right of participants to not have immunizations because of religious beliefs, but a signed statement and medical check for contagious disease are still required.

Medical risk factors for your participation: For 2010 to be the "best, most exciting, fun-filled, and safest jamboree ever," you need to be aware of physical and mental risk factors that could affect you at the jamboree. Outlined below are risk factors that require special attention; acknowledgement of participants, their parents, or legal guardian; and verification by the licensed health-care professional performing your fitness examination. These risk factors are based on both our experience and the vast expertise of subcamp, regional and national medical service experts. In the event these conditions are not acknowledged, a participant may be found medically unfit and will be required to return home at his own expense. Please note that the jamboree Medical Service will not support medical device requirements of participants and will not be set up to provide long-term health care. SEE APPENDIX G: Risk factors for jamboree participation

Risk Management

Provide guidance and direction regarding risk assessment and hazard analysis of jamboree activities by identifying and analyzing hazards associated with program activities. Procure the appropriate amount of event cancellation insurance in order to protect the assets of the corporation, while at the same time insuring that the appropriate general liability and accident and sickness insurance coverage is in place to protect the organization, Scouts and Scouters. Also provide on-site risk management expertise and support during the Jamboree.

SEE APPENDIX H: Insurance benefits.

Medical Service

Each subcamp, or regional hub, includes a medical facility to take care of 24-hour medical emergencies during the course of the jamboree. These medical facilities are adjacent to each subcamp headquarters tent or located centrally for a group of subcamps.

For medical services, regional, subcamp, and action-center staff should use the medical center in their respective subcamp. There are six additional medical facilities at Wilcox, Longstreet, Visitors (by public parking), Arena (new for 2010), Mahone, and Aquatics (formally Boating).

The current plan is that the military provides a full-service hospital at Wilcox Camp (Jambo General).

All medical care beyond minor cuts and scratches should be referred to the medical center closest to your location. Whenever possible, jamboree staff members should advise their staff leader when they are feeling ill. If an injury or illness occurs on the jamboree grounds away from your program area, subcamp, housing, or action center, it should be reported to any one of the other medical centers identified with the star of life symbol.

Safety Services

A separate Safety Service is new for 2010. This team of qualified safety and health professionals will provide hazard assessment and risk analysis support before, during, and after the jamboree to make this the safest jamboree ever. Each region will have a dedicated regional safety chair, subcamp safety officers, and an action-center safety officer to assist in evaluating regional, subcamp, and action-center activities. As part of the national safety officer cadre, liaisons will be assigned to work with the national jamboree activities (e.g., Merit Badge Midway, National Exhibits, Arena Shows, etc.) and general assets (e.g, physical arrangements, dining, security, etc.) to promote and ensure a safe and healthful staff and participant environment. The use of the Program Hazard Analysis (or PHAs) process will be applied to jamboree activities and assets. The use of the PHA process helps to systematically identify, assess, and resolve hazards associated with various program and general assets. This use of PHAs is also consistent with the vision, mission, goals, aims, and methods of the Boy Scouts of America.

Adherence to jamboree safety and health concerns, issues, and rules will be the responsibility of each staff member. The national, region, subcamp, and action-center safety officers are responsible for activities within their circle of influence and will elevate concerns through the chain of command as required. Staff failures to follow the rules and codes of conduct may lead to your removal from the jamboree site.

Security/Parking

The jamboree Security Service is responsible for maintaining public safety, public parking, and storage of staff vehicles. It will distribute parking and access permits for the entire jamboree including jamboree and

contractor vehicles. It is also responsible for all BSA law enforcement activities and interfaces with local, state, and federal law enforcement resources.

Fort A.P. Hill is a military installation and is under the jurisdiction of military police (MP). Military police exercise the same jurisdiction as U.S. marshals. All adult leaders, staff members, youth participants, and visitors must obey military police instructions about traffic, safety, crowd control, parking, and directions. Do not argue or have a confrontation with the military police. If you have a complaint or concern about actions or directions given by the military police or public safety personnel, you should inform your staff leader or supervisor as soon as possible after the incident.

Observe all speed limits and be mindful of pedestrian traffic everywhere within the boundaries of Fort A.P. Hill. The military police and public safety personnel are performing their assigned duty in support of the jamboree. Many of them are BSA volunteers and were youth members in Scouting programs. Remember, a Scout is courteous.

Fire/Emergency Medical Services

Life-support teams and ambulances are available on the jamboree grounds, in case a life-threatening injury or incident occurs. EMS services are provided by BSA paramedics in conjunction with Rappahannock Emergency Services Council (REMS).

The jamboree will be a tent city of more than 45,000 inhabitants, with many of the fire hazards that afflict any community. Therefore, each troop will need a fire prevention plan and a fire guard responsible for enforcing and carrying out the plan. The fire guard, consisting of the senior patrol leader as chief and the fire warden from each patrol, will have the following duties:

- Regular checking of stoves to ensure that they are off
- Knowing the location of subcamp firefighting equipment and how to use it
- Instructing troop members on what to do in case of fire

We are using propane for cooking in the campsite. Extreme care must be taken to prevent injury. Troop leaders must know how to operate stoves properly. Under no circumstances are stoves powered by liquid fuels (gasoline or kerosene) permitted. Also, no liquid or compressed-fuel lanterns are permitted in the campsite. All propane connections will be checked by a designated Scoutmaster or assistant Scoutmaster for each troop using soap and water furnished by the troop.

Open flames of any kind can be especially dangerous inside tents, where fire or asphyxiation are a sure result. No open flames of any kind are permitted in the tents. Only battery-operated lanterns are permitted.

If a tent catches fire, or if a fire starts dangerously near a tent, drop the tent immediately if it is safe to do so.

Policy on Smoking, Alcohol, and Drugs

Whenever a member of the Boy Scouts of America appears before the public, especially in uniform, that member is literally on parade before the people of America. This will be especially true while young people and their leaders are headed for the jamboree, at the jamboree, or returning home. All of us must make sure that the conduct of each youth and adult is above reproach. This places a great responsibility on all leaders—youth and adults alike.

The Boy Scouts of America prohibits the use of alcoholic beverages and controlled substances at encampments or activities on property owned and/or operated by the Boy Scouts of America, or at any activity involving participation of youth members. Leaders should support the attitude that tobacco and secondary smoke are harmful to one's health. It is a carcinogen and should not be used by participants at the jamboree. All Scouting functions, meetings, and activities should be conducted on a tobacco-free basis. The jamboree is a Scouting function and should be smoke-free.

The use of alcoholic beverages and controlled substances will not be permitted at the jamboree or while en route to and from the jamboree. Council jamboree committees should discuss this with their leaders so that everybody understands the conduct that is expected.

Youth Protection

Completion of the BSA's Youth Protection training for adult leaders is required of each jamboree staff member, including those in subcamps and action centers before you will be allowed to enter the jamboree site. Go to your www.myscouting.org account, then to the E-Learning center.

You are responsible for taking this training in your local council or through the Internet before coming to the jamboree. Staff must provide proof of current certification. This training helps prepare you to fulfill the youth protection responsibilities of your jamboree position. It contains information to enable you to identify and report suspected child abuse. It also sets forth in detail the BSA's Youth Protection policies.

At the jamboree, you must report all cases of suspected abuse to your staff leader or supervisor. The BSA Youth Protection training you receive will provide information about signs that could indicate the abuse of children. If you observe these signs, you must make a report.

As a jamboree staff member, participants may tell you about abuse that happened to them. It is your responsibility to believe any Scout who tells you of sexual molestation or abuse of any kind. They will tell you this only if they feel they have your trust, and you must respect that trust. To comply with BSA Youth Protection policies, you must report any disclosures of abuse to your staff leader or supervisor. The director or supervisor will follow up with the individual and with the appropriate child protection agencies to ensure the safety of the victim.

Having a written record of factual information helps investigative agencies follow up on reported child abuse. If you need to make a report of suspected child abuse, try to provide as much information as possible. If a form is not available, write down the information on a sheet of paper. Your staff leader or supervisor needs to receive these written reports from you shortly after you tell them of your suspicions.

Child abuse is against the law. The Boy Scouts of America does not tolerate any form of child abuse. **SEE APPENDIX A:** Suspected Child Abuse Form

VI. Food Service Group

The mission of the Food Service Group is to provide well-balanced meals that are appealing and nutritious to jamboree participants and staff and to operate all concession and vending operations at the jamboree site.

Food Service Operations

The Food Service Group is divided into four major areas. Subcamps, where the Scouts, leaders, subcamp staff, and action-center staff live during the jamboree, are served by 21 commissaries. Each commissary is active 24 hours a day to ensure that jamboree participants and staff are properly fed. The Subcamp Food Service Group works with the commissaries through a service staff. Major food deliveries are made between midnight and 2 A.M. Forklifts will be used in all commissaries in 2010 to speed the delivery process. Although all four areas of the Food Service Group are important, most of our customers are in the subcamps. The Subcamp Food Service is responsible for the proper and timely delivery of grocery items to the subcamps. The subcamp service is also responsible for making corrections for commissaries during the daylight hours through the liaison staff. The Subcamp Food Service has developed a new menu that has been approved by a certified dietitian.

The second area of the Food Service Group is Staff Food Service. Staff at the jamboree (with the exception of subcamps and action centers) will eat in a dining facility operated by a contract catering company. The Staff Food Service works with the catering company to manage these dining facilities.

The third area of the Food Service Group is Special Food Service, which takes care of office operations, cakes, kosher food, remote feeding, special food purchases, and kiosk lunches.

The fourth area of food service is Retail Food. The Retail Food staff will operate and manage snack bars, vending operations, and roving snack bars.

Subcamp and Action Center Staff Dining

As was begun in 2001, more staff members will eat in the subcamps because the action-center staff live and eat in the subcamps near where they work during the day.

The menu is again being revised to use more institutional-sized products to help in preparing for the larger group. The cooking facilities are metal-roofed carports. Dining tents will be 40-by-60-foot tents that will seat more than 200 people.

The subcamp menu and kitchen equipment needs have been reviewed and suggestions made by a selection of dining officers from all four regions to get maximum improvement. Kiosk lunches will be served to all staff during the jamboree.

Staff Dining Halls

Staff members not housed in a subcamp will eat in one of four dining halls at Longstreet Dining Hall, Wilcox Dining Hall, Mahone Dining Hall, or Thomas Road Dining Hall. Assignments will be determined by the staff member's housing location. All lunches, including during staff week, will be kiosk lunches for staff and participants

Special Food Service

Ice Distribution

Ice is managed by the Special Food Service and will be delivered to the program and support venues at the jamboree. In an effort to cut down on vehicle traffic during the day, the Special Food -Service is establishing additional ice distribution points around the jamboree, such as the action -centers. The action-center staff will then be able to pick up the ice at the distribution point and take it to their respective areas. The ice company will restock the distribution points at night. Other headquarters staff areas will have a central pickup point or delivery service.

Kosher and Halal Diets

Kosher and halal meals requested in advance of the jamboree will be available at dining facilities or subcamp commissaries for Scouts, leaders, and staff. A Jewish rabbi will serve as the kosher meals manager/mashgiach. The jamboree Food Service Group does not have the capability of satisfying all of the many special dietary needs of those attending the jamboree. If there are special food needs because of medical reasons. After medical permission is granted, or if your dietary needs are of a religious nature other than kosher, you should make your own arrangements to meet that need. You can do this by bringing nonperishable food with you, much as you would medications. You can also buy food at local supermarkets in Bowling Green or Fredericksburg, Virginia.

All-Occasion Cakes

All-occasion cakes are a very special food item. Scouts, leaders, and staff are encouraged to order cakes before coming to the jamboree. A cake order form will be inserted on the Web site in the spring of 2010. All cakes will be a standard design available in either a full sheet or half sheet.

Kiosk Lunch Program

The 2001 and 2005 kiosk lunch program was a tremendous success. Due to popular request, all lunches will be kiosk bag lunches in 2010. In addition to the 11 kiosk locations, the lunches will be available at the five staff dining halls and in the staff subcamp areas.

Retail Food

The jamboree Food Service Group will operate retail food concessions, refreshment stands, and ice cream trucks.

The Retail Food staff will also coordinate with recognized fast food vendors for a presence at the jamboree to accommodate visitors, participants, and staff.

SEE APPENDIX I: for information concerning food allergies

VII. The Retail Group

The Retail Group is responsible for operating the trading posts, except for the concession stands and snack bars. The group is also responsible for postal, copying, and printing services for the jamboree.

Prices charged for all merchandise and services at jamboree trading posts will be similar to the prevailing prices of comparable merchandise in cities and towns in the area.

A fully stocked Scout shop will be near Trading Post B. Uniforms, camp equipment, and many Supply Division items will be available.

For your shopping convenience, Trading Post A, near Heth, and Trading Post B, near the Army Action Area, will open on July 20, as will the Scout Mart. Trading Post C, at the intersection of Thomas Road and Lee Drive, opens July 22. The Scouts on Stamps Society Trading Post, next to Trading Post B, opens July 20.

The hours of operation will be 10 A.M. to 10 P.M. On arena show days and Sundays, the hours will vary due to show hours and religious services.

VIII. Program & Regional Support

We want to "amaze and delight" the Scouts at the 2010 National Scout Jamboree with programs, activities, and attractions that will focus on the activities of Boy Scouting and the 100th Anniversary of the movement. Daily activities will be many and varied and promise to challenge the unbounded energy of our nation's youth. The 2010 National Scout Jamboree daily program schedule is in **APPENDIX J** of this book.

Arena Shows

The arena shows are scheduled for Wednesday morning, July 28, and the 100th Anniversary show on Saturday, July 31, 2010. If a show is rescheduled, the backup date for the 100th Anniversary show is Monday, Aug. 2. A special staff show will be held on Sunday, July 25, 2010. An official grand opening of the jamboree will be held in the giant arena on Wednesday morning, July 28.

Special Events Regional Nightly Stage Shows

Nonstop evening entertainment will feature rock, country, and bluegrass bands; military drill teams; shows; Scouts from other nations; and many other surprises. They are located in the regional areas.

Order of the Arrow Jamboree Adventure: The Mysterium Compass

An exciting new adventure will launch at this jamboree. The Order of the Arrow will produce an "augmented reality" game for all Scouts called THE MYSTERIUM COMPASS. It will be a live-action adventure combining elements of video gaming with theme-park style immersion, actors, and theatrical settings. Why? Because life is a mystery: a puzzle full of difficult choices. And THE MYSTERIUM COMPASS provides directions for life. Can you keep your wits—and your values—about you while trying to out-do the competition? Will you choose self or others in facing the challenges of life? We'll help you explore the questions: "What do I know?", "What do I believe?", and "What do I need to help me find the way?"

THE MYSTERIUM COMPASS will be absorbing and interactive, with loads of stimulating fun and crazy stunts that test your cool under pressure and powers of observation while racing from one station to the next.

It blends life lessions with improvisational actors, theatre props and special effects. The 2010 jamboree will be infused with a "heightened reality" of intrigue, mystery

and adventure. Find your way to THE MYSTERIUM COMPASS . . . where being lost was never more fun!

Daily Ceremonies and Scout Band

Daily Ceremonies is responsible for raising and lowering the flags at the national jamboree headquarters' Court of Flags each day during the jamboree. In addition, our official Jamboree Scout Band, comprising youth staff members, will provide lively music throughout the jamboree.

Exhibits and Displays at Merit Badge Midway

The Merit Badge Midway is located along Thomas Road and occupies the east end of the parking area. More than a hundred booths will fill the Merit Badge Midway. The midway will feature many exciting hands-on activities for Scouts. It is designed to stimulate their interest in a variety of merit badges, including Auto mechanics, Disability Awareness, Electronics, Communications, Energy, Aviation, and Computers. Scouts will have an opportunity to practice many skills related to the merit badges. Scouts may meet some of the requirements of the badge(s) at the jamboree, and then complete the requirements at home. By the same token, some merit badge work begun at home may be completed at the jamboree. The Merit Badge Midway is under the direction of the Program Group and, more specifically, the Merit Badge Midway chairman and director. They are responsible for securing organizations to participate as exhibitors. Booth coordinators utilize the counselor program by filling their booths with Scouters as well as qualified personnel assigned by participating organizations.

National Exhibits

Near the visitors' parking lot, large tents and several outdoor areas will be set up for national exhibits. Most departments of the BSA's national organization will be represented. Several national associations, national chartered organizations, the armed services, and federal agencies will also participate.

'Boys' Life'

Boys' Life plans to pack several tents with displays, as well as skill and activity events related to Boys' Life articles, including Codemaster, whittling, lamination, Drugs: A Deadly Game, and the infamous Pedro, the Boys' Life "mailburro." Boys' Life will also sponsor the traditional patrol flag contest in which each patrol designs its own flag.

Daily Activities

Located near the Heth and Mahone areas.

Technology Quest (formally the Arts and Science Expo) Technology Quest will be an exciting hands-on adventure! We have numerous interactive events that are the key to exciting today's youth, and Technology Quest will deliver. Possible exhibitor/participants include National Geographic, NASA, and other exciting companies and organizations. The Technology Quest complex will be located by Trading Post A and other possible venues around the jamboree site.

Brownsea Island Camp

This historical re-creation of the first Boy Scout camp, conducted by Robert Baden-Powell in 1907 on Brownsea Island, off the coast of England, will feature demonstrations, games, and activities conducted by a select group of Scouts dressed in the costume of the time. It is located on A.P. Hill Drive across from Mahone Drive.

American Indian Village hosted by the Order of the Arrow

Experience life in an American Indian setting. See the daily routines, children's games, food preparation, and homes representing the customs/culture of our Native Americans. It is located by the Merit Badge Midway.

disAbilities Awareness (Scouts With Disabilities) Challenge

Hands-on activities from the Disabilities Awareness merit badge will be offered in and around the Heth area. This daily activity can greatly improve understanding of the challenges and opportunities people with disabilities face. The disAbilities Awareness Challenge is located by Trading Post A.

Amateur (Ham) Radio Operators

Amateur radio can be an excellent source of communication during emergencies. You might not need a ham radio operator's services, but it is good to have them available just in case. Information on specific frequencies will be announced later so operators can prepare their equipment for the jamboree. For more information, e-mail 2010jamboree@scouting.org.

Subcamp Activities

A highlight of subcamp activities will be a 5K run. Equipment for activities can be checked out from the subcamp activities area. These activities should be informal, pickup-type events with no winners or losers. Interaction within and between patrols and troops should be encouraged.

5K Fun Runs

Four 5K runs will be conducted simultaneously, one in each region, at 6 A.M. in the cool of the morning on Friday, July 30, 2010. The events are fun runs/walks; Scouts and Scouters are encouraged to participate, and everyone who completes the course will receive recognition. Water and first aid will be available on each course, and the courses will be free of moving vehicles. No special recognition will be given for the best times. Scouts who normally do not run should be cautioned not to overexert themselves.

Action Centers

Regional Action Centers

To better serve our participants, there are four action centers—one at each regional site. Each action center offers identical program events and activities.

The regional action-center chairman supervises the day-to-day operations. The chairman also supervises the on-site construction schedule to ensure all events are completed and inspected for safety by the opening of the jamboree. The action-center chairman recruits two assistants, one to head physical activities and the other to head field sports. Each event has a chairman and staff to ensure proper operation. The action-center chairman and the regional coordinator work with the Program Group action-center procurement and training chairman to maintain proper operation of the action centers. The Program and Regional Support Group sets the standards and policy regarding the action centers and also provides training with the help of a specialized staff.

Action-center staffs for 2010 will live, eat, and shower in the various subcamps. This system allows all action-center staff to be close to their respective action centers and not be billeted at different locations around the jamboree site.

Note: Supervision of the action-center staff while in the subcamps will be through the subcamp director. Discipline or removal will be a joint decision of the subcamp chiefs, directors, and the action-center director.

The four action centers will offer the following activities:

Air-Rifle Shooting

This activity will be operated at a standard rifle range following National Rifle Association and BSA requirements. Target shooting will take place on the range, and safety techniques will be taught in the waiting area. Participants will receive an orientation to target-shooting safety and the proper care and maintenance of target-shooting rifles. A 15-foot air-rifle shooting range with NRA-approved targets will be in each action center.

Action Alley

Action Alley is a full obstacle course. Although most Scouts will be able to complete the course successfully, only those who are more physically fit will be able to post the best times.

Archery

Jamboree participants who visit the archery range will enjoy shooting with the latest in target-shooting equipment. Participants also will receive instruction in safety techniques for this exciting sport. The archery ranges are designed to accommodate 40 archers at one time.

Bikathlon

In the bikathlon, competitors ride specially geared mountain bikes cross-country. At designated stations, Scouts will be required to target-shoot air rifles. As in the modern Olympic bikathlon, success in the bikathlon is measured in riding times and shooting scores.

Buckskin Games

The buckskin games are a set of competitive activities that men participated in during the early 19th century. The games feature instruction in and firing of muzzle-loading guns, a tomahawk throw, a knife throw, a bucking bronco event, bullwhip cracking, and branding.

Camp Thunder

New to jamboree for 2010, Camp Thunder is a "five stand" used at many sporting clay events. It is a challenging shotgun event in which Scouts will try to shoot clay pigeons from five different locations.

Climbing Towers

Each region will have climbing towers where Scouts will have an opportunity to climb belayed to the top of the tower, then be lowered by the belay. Helmets and other safety gear will be provided.

Confidence Course

The confidence course is designed to promote and reinforce the participants' confidence, physical and mental awareness, endurance, fun, and competition. The course includes a series of "low course" COPE activities.

Motocross

In bicycle motocross, one of the fastest-growing sports in the country, jamboree participants can test their skill at riding bikes along a motocross course with a series of obstacles. The course is designed to the specifications of the National Bicycle Motocross Association. Those who have never participated in a motocross will be instructed in proper methods.

Mountain Boarding

A program introduced at the 2005 National Scout Jamboree, Mountain Boarding, will be held at an area along Thomas Road.

Pioneering

In this activity, the patrol will work as a team using simple tools and practical pioneering skills to move objects, build structures, and play games. Participants will learn the use of pulleys and the block and tackle, and will use slip hooks, quick links, and shackling to complete the tasks. This is a hands-on area.

Rappelling Tower

This artificial mountain will allow participants to rappel (descend using ropes) a vertical wall. While waiting to ascend the tower, Scouts can practice on a horizontal climbing wall.

Trapshooting

Many Scouts will handle a shotgun for the first time at the trapshooting range. Before trying to shoot the fast-moving clay pigeons, they will be instructed in the proper shooting techniques and safety.

Outback Centers

Outback center activities include fishing, aquatics, canoeing, scuba, kayaking, rafting, snorkeling, and sailing. Boating activities, snorkeling, and some exhibits require close staff supervision and have limited access; therefore, a ticket system is used.

Conservation

Scouts will be offered a wide range of hands-on opportunities to experience the latest in environmental developments and to become involved in conserving our world's natural resources. Nearly 25 governmental and private agencies support this program.

Fishing

More than 20,000 bass, channel catfish, bluegills, and other fish are stocked in Fishhook Lake. Assisted by experts, participants may fish here throughout the jamboree. Fishhook Lake will be open from 5:30 A.M. to 9 P.M. beginning July 27, 2010, every day except Sunday, when it will open at 1 P.M. On July 30, it will open after the completion of the 5K run.

Aquatics

The aquatics center will provide opportunities for participants to row, canoe, kayak, snorkel, and scuba dive. Aquatics activities include the following:

- **Canoe Slalom:** A two-Scout crew will steer through slalom gates using canoeing skills over a timed course.
- Sailing: This exciting aquatics program provides Scouts with instruction in basic sailing skills. It's a unique small-boat sailing experience using one- or two-man Hobie Cats on the sparkling waters at Fort A.P. Hill. By experiencing sailing at the 2010 National Scout Jamboree, BSA councils will learn how to develop and enhance their own aquatic high-adventure programs at their local Scout camps.
- **Canoe Sprint:** A two-Scout crew will race a canoe through a set of buoys over a timed course, testing maneuvering and speed.
- **Discover Scuba:** Scouts have an opportunity to enjoy the underwater world, led by experienced instructors from the Professional Association of Diving Instructors.
- **Kayak Fun:** Participants will learn basic kayak-handling skills, maneuvering through a set course for time.
- Racing Shell Fun: Two-Scout crews in sleek, lightweight racing shells will race each other down Upper Travis Lake.
- **Raft Encounter:** Two Scouts per raft meet in a multiraft challenge, a splash-and-dash hand-paddle experience where everyone gets wet.
- **Snorkel Search:** Following a short instruction on the use of snorkeling equipment, participants will find souvenirs in a clear-water pool.

Free Time

While most staff will be very busy with their own responsibilities, we hope you will find the time to see all the program areas at the jamboree when you have time off. A fully staffed jamboree allows all Scouters to enjoy some free time. The staff is encouraged to reach out and recruit new and dedicated Scouters from their district and council. If you have the chance, help recruit other dedicated Scouts and Scouters from your council or district for jamboree staff positions following established guidelines and approvals. It is important to operate the jamboree with a full staff to allow for free-time opportunities.

Relationships

Reception of Guests

Several thousand visitors will receive a lasting impression of Scouting from their visit to the jamboree. In view of this, every Scout, leader, and staff member must exemplify Scouting's highest ideals and traditions at all times.

Visitors

Every day, beginning Wednesday, July 28, and continuing through Monday, August 2, the jamboree will be open to visitors. The visitor hours are as follows:

- Wednesday, July 28: 11 A.M. to 5 P.M.
- Thursday, July 29, and Friday, July 30: 9 A.M. to 5 P.M.
- Saturday, July 31: 9 A.M. to 11 P.M. (to allow for arena show attendance only)
- Sunday, August 1, and Monday, August 2: 9 A.M. to 5 P.M.

There are no accommodations on site for visitors, including RV, tentage, or fixed housing. Upon entering the jamboree site, guests will be directed to the public information tent in the main parking lot. Here, they will receive directions to regions, subcamps, or activity areas.

Visitors' Housing

Motels and hotels are available near the jamboree site for family visitors. Light meals will be available at the trading posts. There is no family camping at the jamboree.

International Visitors

All international visitors will be coordinated through the International Department of the Boy Scouts of America. Scouts and leaders from other Scout associations around the world will participate in the jamboree. The international Scouts will be assimilated into council jamboree units, while international leaders may be used to supplement unit, subcamp, or regional staff members.

International Scouts

An invitation has been extended to select national Scout organizations, inviting them to send patrols of eight Scouts and two leaders to the 2010 National Scout Jamboree.

Councils wishing to host international Scouts in their jamboree troops have contacted their regional coordinators in writing. International Scouts who are assigned to councils will be placed on the troop roster.

The International Department of the National Council will assign international contingents to the regions, and the regions will assign them to the councils. It is suggested that no more than eight international Scouts will be assigned to any one troop, and those should be dispersed among the four patrols.

World Friendship Fund

A Good Turn opportunity for jamboree participants will be provided at breakfast on Thursday, July 29. At this time, a collection will be taken for the World Friendship Fund. The purpose is to make Scouts and Scouters aware of how the fund has helped Scouts around the world and to give them a chance to contribute to world Scouting endeavors. Encourage troops in your subcamp to give and to help their region place first in giving. The highest average gift by region will be published in the Sunday jamboree newspaper. A collection bag will be given to each troop in your subcamp by the subcamp program officials prior to the collection.

Tuesday, August 3, the final night of the 2010 National Scout Jamboree, has been designated International Night. Troops will be given suggested programs and resources to conduct a jamboree troop program. The theme for International Night is "World Brotherhood."

Religious Observance

Chaplains representing many faiths will be at the jamboree to conduct services, visit the sick, and provide personal counseling. Participants and staff also are encouraged to visit the Relationships exhibit tents in the exhibit area.

Religious observances and chaplain services for Scouts, leaders, and staff of all faiths will be coordinated by a chaplain for each faith. Daily religious services will be held in each subcamp during the jamboree as arranged by chaplains.

There will be an official daily devotional booklet available for individual use. A special award may be earned by Scouts who meet certain religious requirements; these will be listed in the devotional booklet.

Schedule of Weekend Services

Catholic Sunday morning
Protestant Sunday morning
Jewish Friday evening

and Saturday morning

The Church of Jesus

Sunday morning

Christ of Latter-day

Saints

Check the jamboree newspaper and subcamp bulletin board daily for other information on religious observances.

Subcamp Operations

The mission for the Subcamp Operations Group is to provide a quality living and program experience in a healthy and safe environment. There are three major categories in which the Subcamp Operations Group wants to succeed: attendance goals, action centers, and the efficient operation of each subcamp and regional headquarters.

The first category is attendance goals. The local council is charged with filling its contingents with youth representative of the council as a whole. Just as important as recruiting youth is recruiting staff for the subcamps and action centers. If the Subcamp Operations Group is successful, it will have exceeded the expectations of the Scouts and leaders who attended the 2005 National Scout Jamboree.

Subcamp operations is also core to the successful integration of our international Scouts invited by the International Department to attend the jamboree.

Regional Staff Mission

The mission of the regional staff is to:

- Promote attendance.
- Recruit key subcamp leadership.
- Provide a liaison between jamboree and subcamp staff.
- Operate a hospitality center for regional special guests.
- Carry out organizational functions as designated by the operations chairman and director.

For an organizational chart of the regional staff, **SEE APPENDIX B.**

Subcamp Staff Mission

Support. The mission of the support service is to:

- Provide distribution of food for daily meals.
- Provide equipment and maintenance for the support of program and physical facilities.
- Operate a dining facility for the subcamp staff.
- Enforce public health standards within the subcamp.

Administration. *The mission of the administration service is to:*

- Provide a hospitality center and maintain subcamp records.
- Provide a service for the distribution and collection of mail.
- Provide a transportation service for the arrival and departure of participants.
- Supervise a youth staff as a service corps.
- Provide intercamp communications as a liaison between the regional camp and the commissioner service. Also, provide a liaison between Scout press representatives and the jamboree Hometown News service.

Commissioner. The mission of the commissioner service is to:

- Communicate the resources available to participants in troops.
- Determine the needs of participants.
- Secure the assistance of the supporting services to meet the needs of participants.
- Ensure quality program and personal health and safety. For an organization chart of the subcamp staff, see APPENDIX C.

Subcamp Overview

The subcamps and action centers are at the heart of the jamboree. When the action centers and subcamps are operating successfully, the jamboree, as a whole, will be a great success.

The 21 subcamps are divided between the four regions of the Boy Scouts of America. There are four action

centers—one for each region. The Southern Region operates Action Center A, the Central Region operates Action Center B, the Western Region operates Action Center C, and the Northeast Region operates Action Center D. The action centers' staff members will live in the subcamps of the region where their action centers are located. For the 2010 National Scout Jamboree to be a success, the subcamp and action center staff must "amaze and delight" the participants.

Within the subcamps, the two people responsible for the overall operation are the camp chief and the camp director. The other key categories are the support staff, administration staff, medical staff, commissioner staff, and program staff. A subcamp table of organization is in **APPENDIX C**.

Thank you for volunteering!

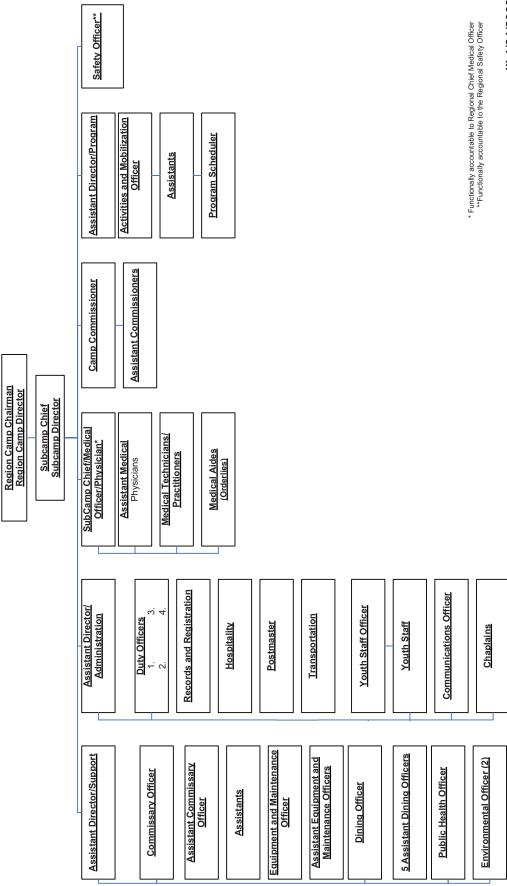
- There will be an online training session for all staff members beginning in January. Go to www.bsajamboree.org and follow the links.
- There is an FAQ on the Web site for most of your questions. You may direct other questions or concerns to your staff leader.
- You will receive an e-mail with your report date and departing date. Please do not plan on arriving before or departing before those dates. All housing, food and staffing arrangements are determined by those dates.
- In August 2009, the jamboree medical form will be available. The link can be found on *www.bsajamboree.org* or on *www.scouting.org*. Make sure you have your medical exam completed within the time frame that is outlined on the form. The check-in process upon arrival at the jamboree will be much more expedient and efficient if the medical is completed correctly and submitted ahead of time.

Suspected Child Abuse Reporting Form - Boy Scouts of America

The following information was provi	ided to:	
	(Name of person/position)	
	(Telephone number/address)	
Additional witness:	(Name)	
	(Telephone number/address)	
Name of suspected abuser:		
Address:		
Telephone No.:	Scouting position, if known:	
Child's name:	Date of birth:	
Jamboree Troop No.:		
Address:		
Address:		
Behavioral indicators observed:		
	Signature:	

Please print clearly.

2010 National Scout Jamboree Sub-camp Organizational Chart





Health Special Risk, Inc.
HSR Plaza
4100 Medical Parkway
Carrollton, TX 75007

Council Name:

Address:

Telephone Number:

ACF American Insurance Company

To be completed by BSA Leader

Please fully complete this form	866-726-8870 Fax 972-512-5820	Telephone Number:	
2. Attach itemized bills 3. Fax, E-mail or Mail to <i>Health Special Risk, Inc.</i>	boyscouts@hsri.com	ACE American	Insurance Company
	PART 1 - BSA Leader's Statemen	t	
	2010 NATIONAL SCOUT JAMBOREE		
Check One: ☐ Jamboree Scout ☐ Jamboree V ☐ Other	arsity Scout	mboree Staff 🔲 Jambore	ee Troop Leader
Jamboree Troop Number	Your Local Council N	umber	
Claimant's Name (Injured/Sick Person)	2. Social Secu	•	ender 4. Birthday
5. Claimant's Address (Street, City, State, Zip Code) an	nd best contact telephone number (include area co	ode) 6. E-	-mail
7. If applicable, parent's name, address and best conta	act telephone number (include area code)	-	
8. What date did accident happen or sickness begin?	9. Nature of injury or sickness (indicate part of b	ody injured – such as broken	arm, sprained ankle, etc.)
10. Describe how accident occurred – give details		Did Injury Result in Death?	☐ YES ☐ NO
11. Name of event or activity 2010 NATIONAL SCOUT JAMBOREE	12. Name and title of	BSA leader or supervisor if Ja	mboree staff
13. Signature of BSA representative X	14. BSA position		15. Date
F	PART 2 – Other Insurance Stateme	nt	
Do you/spouse/parent have medical/health care or Organization (HMO) or similar prepaid health care pla you or does your son/daughter have health care coverage.	n, or any other type of accident/health/sickness p	olan coverage through your ei	mployer or other source on
If yes, name of insurance company	P(olicy #	
Name of insurance company	Po	blicy #	
Claimant's primary employer name, address, and phon	e number		
Mother's primary employer name, address, and phone	number		
<u>Coverage i</u>	is Primary for First \$300.00 Only, 1	hen Excess	
This policy is excess to any other available so through your primary/personal insurance car without the other insurance coordination. W Explanation of Benefits, or "EOB." Please sub-	rier prior to this policy responding. If the /hen your primary insurance company	total charges are less the processes the charges,	an \$300.00, we will pay they will send you an
<u>Please read & sign below</u> : I agree that should it RISK, INC., or the insurance company to the extr		rance (or similar), to reimb	ourse HEALTH SPECIAL
Signature of participant or parent	Witness		Date

NOTE: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose or misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Authorization to pay benefits to provider

I authorize medical payments to physician or supplier for services described on any attached statements enclosed.

 Signature X
 DATE ______

Authorization for release of information

I hereby authorize any insurance company, hospital, physician or other person who has attended or examined the claimant to disclose when requested to do so, all information with respect to any injury, policy coverage, medical history, consultation, prescription or treatment, and copies of all hospital or medical records. A photostatic copy of this authorization shall be considered as effective and valid as the original.

Signature X______ DATE _____

ATTACH ITEMIZED BILLS WITH DOCTOR'S DIAGNOSIS

2010 National Jamboree Claim Form

2010 National Scout Jamboree

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FRAUD STATEMENTS

General: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act.

Alaska: A person who knowingly and with intent to injure, defraud, or deceive an insurance company files a claim containing false, incomplete, or misleading information may be prosecuted under state law.

Arizona: For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

Arkansas, Louisiana, Maryland, West Virginia: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

California: For your protection California law requires the following to appear on this form: Any person who knowingly presents false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Colorado: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Connecticut: This form must be completed in its entirety. Any person who intentionally misrepresents or intentionally fails to disclose any material fact related to a claimed injury may be guilty of a felony.

Delaware, Idaho, Indiana: Any person who knowingly, and with intent to injure, defraud, or deceive any insurer, files a statement of claim containing any false, incomplete or misleading information is guilty of a felony.

District of Columbia: Warning: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Florida: Any person who knowingly and with intent to injure, defraud or deceive any insurer files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

Hawaii: For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

Kentucky: Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

Maine: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines, or a denial of insurance benefits.

Michigan, North Dakota, South Dakota: Any person who knowingly and with intent to defraud any insurance company or another person files a statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and subjects the person to criminal and civil penalties.

Minnesota: A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

Nevada: Any person who knowingly files a statement of claim containing any misrepresentation or any false, incomplete or misleading information may be guilty of a criminal act punishable under state or federal law, or both, and may be subject to civil penalties.

New Hampshire: Any person who, with a purpose to injure, defraud or deceive any insurance company, files a statement of claim containing any false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud as provided in section 638:20.

New Jersey: Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

New Mexico: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

New York: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim foe each such violation

Ohio: Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Oklahoma: WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Oregon: Any person who makes an intentional misstatement that is material to the risk may be found guilty of insurance fraud by a court of law.

Pennsylvania: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Tennessee, Virginia, Washington: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purposes of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Texas: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

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HOW TO SUBMIT A CLAIM

Listed below are important instructions and comments about filing a claim.

YOUR CLAIM FORM

1. This claim form should be fully complete and submitted within 90 days from the date of injury. Be sure to answer and complete the section regarding "OTHER INSURANCE STATEMENT", marking either yes or no and signing the line for authorization so that HSR and the doctors/hospitals may communicate concerning your claim.

Incomplete claim forms are one of the most frequent reasons why claim payments are delayed.

- 2. The claim form must be signed by a policyholder representative (i.e. council, leader).
- 3. Only one claim form for each accident needs to be submitted.
- 4. Once completed, make a photocopy for your records and mail to the address shown below.
- 5. **DO NOT** assume that anyone else will mail this claim form to HSR for you.

YOUR BILLS

- 1. Please advise all doctors/hospitals regarding this coverage so they may forward their itemized bills to us.
- 2. If you have already been to the doctor/hospital and did not know about this coverage, please send all of the itemized bills you receive to *HSR* at the address shown below.
- 3. The bills should include the name of the doctor/hospital, their complete mailing address, telephone number, the date you were seen by the doctor/hospital, what the doctor saw your for and the specific itemized charges incurred.
- 4. If this information is not on the bill when you send it to us, we will have to contact the doctor/hospital which will delay the review of your claim. "Balance Due" statements do not contain sufficient information to complete your claim. Mailing HSR "Balance Due" statements will only delay the processing of your claim.

EXCESS INSURANCE

The policy is excess to any other available source of medical benefits if the charges are greater than \$300.00. This means that you must file your bills through your primary, or personal, insurance carrier prior to this policy responding. If the total charges are less than \$300.00, we will pay without the other insurance coordination. When your primary insurance company processes the charges, they will send you an Explanation of Benefits, or "EOB". You must forward a copy of the Explanation of Benefits for EACH CHARGE.

If you have any questions, please contact Customer Service from 8:00 AM thru 5:00 PM, Monday – Friday at (866) 726-8870 or via e-mail at boyscouts@hsri.com. You may also forward any documents by fax to (972) 512-5820.

Health Special Risk, Inc. 4100 Medical Parkway Carrollton, TX 75007

2010 National Scout Jamboree Staff Statement of Understanding and Code of Conduct

Statement of Understanding: All staff, youth and adult, are selected to represent their local councils based on their qualifications in character, camping skills, physical and personal fitness, and leadership qualities. By signing the letter of appointment, all adult staff members as well as youth staff members and their parents or guardians agree to the conditions of the Code of Conduct and Statement of Understanding as a condition of participation. It is with the further understanding that serious misconduct or infraction of rules and regulations may result in expulsion, at the staff member's expense, from the jamboree. Ultimately, we want each staff member to be responsible for his or her own behavior, and only when necessary will the procedure be invoked to send the staff member home from the jamboree.

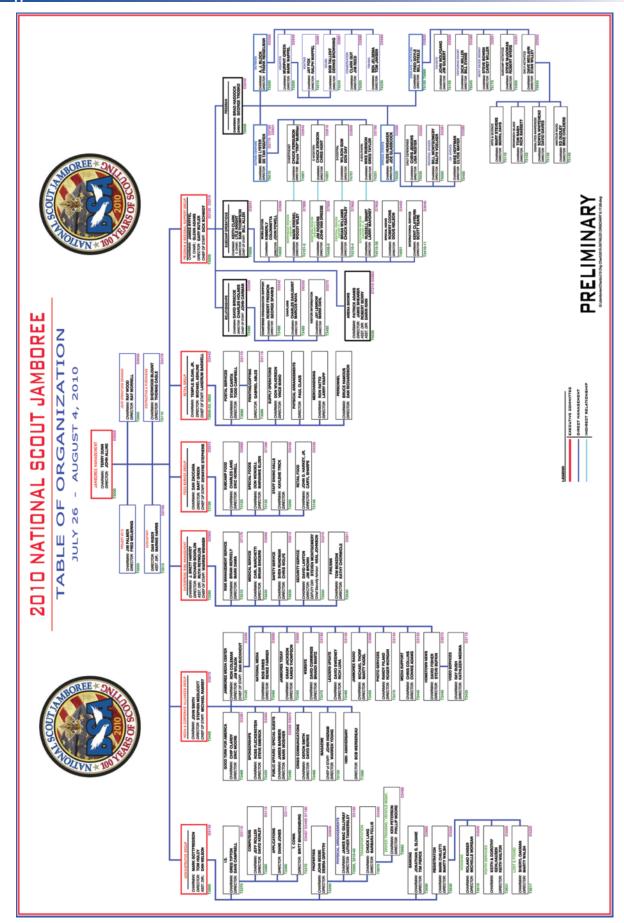
All staff members are expected to abide by the Code of Conduct as follows:

- 1. The Scout Oath and Law will be my guide throughout the jamboree.
- I will set a good example by keeping myself neatly dressed and presentable. (The official Scout uniform and jamboree identifying items are the only acceptable apparel.)
- 3. I will attend all scheduled programs and participate as required in cooperation with other staff members and leadership.
- 4. In consideration of other staff members, I agree to follow the bedtime and sleep schedule of the unit, unless otherwise directed by the jamboree program.
- 5. I will be responsible for keeping my quarters and personal gear labeled, clean, and neat. I will adhere to all jamboree recycling policies and regulations. I will do my share to prevent littering of the jamboree grounds.
- 6. I understand that the purchase, possession, or consumption of alcoholic beverages or illegal drugs by any youth member is prohibited. This standard shall apply to all who attend the jamboree.
- 7. Serious and/or repetitive behavior violations by youth, including use of tobacco, cheating, stealing, dishonesty, swearing, fighting, and cursing, may result in expulsion from the jamboree or serious disciplinary action and loss of privileges. The jamboree director must be contacted for the expulsion procedure to be invoked. There are no exceptions.
- 8. I understand that gambling of any form is prohibited.

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- 9. I understand that possession of lasers of any type, and possession or detonation of fireworks is prohibited.
- 10. I will demonstrate respect for U.S. Army and jamboree property and be personally responsible for any loss, breakage, or vandalism of property as a result of my actions.
- 11. Neither the staff leader nor the Jamboree Division, BSA, will be responsible for loss, breakage, or theft of personal items. I will label all my personal items and check items of value at the direction of unit leaders. Theft will be grounds for expulsion.
- 12. While working in my staff position and other activities, I will obey the safety rules and instructions of all supervisors and staff members.
- 13. In accordance with U.S., local, and state laws, staff members are prohibited from having firearms and weapons in their possession.
- 14. Staff members will be guided by the Scout Oath and Scout Law and will obey all U.S., local, and state laws.
- 15. All staff members must receive Youth Protection training through their local councils and follow the guidelines therein prior to the jamboree.
- 16. Hazing has no place in Scouting. Nor do running the gauntlet, belt lines, or similar physical punishment. Adult staff and older youth must prevent any youth from being "initiated" into the troop with a hazing activity.
- 17. Adult staff members should have the good judgment to avoid trading souvenirs or patches with youth members in Scouting. Youth members may trade with youth members. Adult leaders may trade only with other adults 18 years of age or older.
- 18. Adult staff members must instruct youth to avoid confrontation with groups, demonstrators, or hecklers and must assume a passive reaction to name-calling from individuals or groups. Units or groups must be removed from the area of potential conflict immediately.
- 19. Serious violation of this code may result in expulsion from the jamboree at the participant's own expense. All decisions will be final.
- 20. Military police and public safety officers have the authority and powers of U.S. marshals; their orders and instructions are to be obeyed. Your complaints or concerns should be taken to your staff leader as soon as possible after the incident.

2010 National Scout Jamboree



Risk Factors for Jamboree Participation

Excessive Body Weight (Obesity)

To have the best experience, participants should be of proportional/normal height and weight. Excessive body weight puts a participant at risk for numerous health problems. One such measure is the Body Mass Index. You can calculate yours using a tool from the Center for Disease Control and Prevention (CDC).

Adult and youth calculators are available. It is recommended that adults have a BMI of less than 30 (obese) for staff positions requiring moderate to high physical exertion. Those with BMIs in excess of 40 (morbidly obese) should reconsider participation until a higher level

of fitness is achieved.

Cardiac or Cardiovascular Disease

Adults who have had any of the following are at risk and should undergo a thorough evaluation before considering participation:

- · Angina (chest pain caused by blocked blood vessels or coming from the heart)
- Myocardial infarction (heart attack)
- Heart surgery or heart catheterization (including angioplasty to treat blocked blood vessels, balloon dilation, or stents)
- Stroke or transient ischemic attacks (TIAs)
- Claudication (leg pain with exercise caused by hardening of the arteries)
- Family history of heart disease or a family member who died unexpectedly before age 50
- Diabetes
- · Smoking and/or excessive weight

Youth who have congenital heart disease or acquired heart disease such as rheumatic fever, Kawasaki's disease, or mitral valve prolapse should undergo a thorough exam before considering participation. Participants with the first seven risk factors should undergo a physician-supervised stress test.

Hypertension (High Blood Pressure)

Participants should have a normal blood pressure (less than 135/85). People with significant hypertension should be under treatment, and their condition should be under control in the six months prior to the jamboree. The goal of the treatment should be to lower blood pressure to normal levels. Participants already on antihypertensive therapy with normal blood pressures should continue treatment and should not choose the time they are at the jamboree to experiment with or change medications. Conditions requiring diuretic therapy to control hypertension could lead to dehydration when coupled with the high heat and nature of the jamboree environment. Pressures over 150/95 may result in a medically unfit condition for participation.

Insulin-dependent Diabetes Mellitus

Any individual with insulin-dependent diabetes mellitus must be able to self-monitor blood glucose and know how to adjust insulin doses. The diabetic person also should know how to give a self-injection and recognize indications of high and low blood sugar. You must bring enough medication, testing supplies, and equipment for your jamboree stay. This includes batteries (without provisions for recharging) to be brought to and taken away from the jamboree (remember Leave No Trace guidelines) for pumps.

An insulin-dependent diabetic who has been newly diagnosed (within six months of the fitness examination) or who has undergone a change in delivery system (e.g., an insulin pump) in the same period should not attempt participation. A diabetic person who has been hospitalized for diabetic ketoacidosis or who has had problems with hypoglycemia in the last year should not participate.

Seizures (Epilepsy)

Seizure disorder or epilepsy should be well controlled by medications. A minimum of six seizure-free months prior to the fitness examination is considered under control. Participants with a history of seizures need to limit high-adventure activities (e.g., climbing or rappelling). The jamboree is not a venue to modify maintenance medications.

Asthma

Acute or severe bronchial asthma under treatment anytime during the past 24 months must be well controlled before participating in the jamboree. Key indicators of well-controlled asthma are the use of an inhaler zero to one time a day and no need for nighttime treatment with a short-acting bronchodilator. Well-controlled asthma may include the use of long-acting bronchodilators, inhaled steroids, or oral medications such as Singulair.

The following asthma conditions are considerations of being medically unfit:

- Exercise asthma not prevented by medication.
- Hospitalization or have gone to the emergency room to treat asthma in the six months before your fitness examination.
- Treatment that required oral steroids (prednisone) in the six months before your fitness examination.

Participants must bring an adequate and backup supply

of medications and spare inhalers that are current. You must carry your inhaler with you at the jamboree. Not having a proper supply of medication is considered being medically unfit.

Sleep Apnea

Participants with sleeping disorders may experience health risks due to long days and short nights for the duration of the jamboree. Participants with sleep apnea requiring a CPAP machine should reconsider participation. If considered fit, all equipment (e.g., CPAP machine) must be provided by the participant and be self-contained, as there will not be electrical support for the machine. This includes batteries (without provisions for recharging) to be brought to and taken away from the jamboree (remember Leave No Trace guidelines).

Allergy or Anaphylaxis

The outdoor setting of the jamboree has many risks (e.g., wasps, hornets, and other stinging insects) that could trigger anaphylactic reactions. While it is not an automatic indicator of medical unfitness, participants who have had an anaphylactic reaction from any cause must contact the health and safety service for review by the Medical Service as soon as possible. If declared fit, you will be required to have appropriate treatment with you at all times.

Allergy shots required for maintenance doses are acceptable for people who have not had an anaphylactic reaction. You must bring all appropriate medications and be able to self-administer them. Not having a proper supply of appropriate mediation is considered being medically unfit.

Ingrown Toenails, Recent Musculoskeletal Injuries, and Orthopedic Surgery

Every jamboree participant will put a great deal of strain on feet, ankles, and knees by walking five to 10 miles per day. Every participant should be able to walk steadily for an hour without rest in high temperatures and humidity or rethink participation. Ingrown toenails should be treated within a month prior to the jamboree. Participants who have had orthopedic surgery, including arthroscopic surgery, or significant musculoskeletal injuries, including back problems, six months prior to the fitness exam may find it difficult or impossible to meet the walking requirements. Fitness exams for these surgeries or injuries must include a release from the surgeon or treating physician in addition to the fitness examiner. A participant wearing a cast on an extremity must have a treating physician release. Medical fitness is still subject to review by the jamboree Medical Service.

Psychiatric, Psychological and Emotional Difficulties

The jamboree is not designed to assist participants in overcoming psychological or emotional problems and may exacerbate existing conditions. The experience and expertise of the Medical Service indicates these problems frequently are magnified, not lessened, when participants are subjected to the physical and mental challenges of the jamboree. Any condition must be well controlled without the services of a mental health practitioner. Under no circumstances should medication be stopped before or during the jamboree. Participants are required to bring an appropriate supply of medication for the duration of the jamboree and travel to and from the jamboree. Not having a proper supply of medication is considered being medically unfit.

Other Risk Factor

Sickle-cell anemia, hemophilia, current cancer treatment, and blood-borne pathogens such as hepatitis and HIV infection provide special challenges to participants and the jamboree. To plan for, prepare for, and support the participants having these medical conditions, an individual evaluation of each situation by the Medical Service is required. There may be instances where proper medical support at the jamboree site is impossible. Under such circumstances, participation may be denied.

Any person with a severe physical disability, one of the conditions listed above, or with a reason to believe he or she may be medically unfit for jamboree participation should contact the Medical Service as soon as possible. In writing, contact Boy Scouts of America, Health and Safety Service, Attention Jamboree Medical Officer, S410, 1325 West Walnut Hill Lane, P.O. Box 152079, Irving, TX 75015-2079. Please mark the envelope as personal and confidential. By e-mail: health.safety@scouting.org

Insurance Benefits

Benefits for Accidental Death, Dismemberment, Heart Failure, Loss of Sight, and Paralysis

Accidental death-\$10,000

Loss of one hand or foot, arm or leg-up to \$5,000

Loss of thumb and index finger of the same hand—up to \$2,500

Loss of two or more hand(s) or feet, arm(s) or leg(s)—up to \$20,000

Heart failure—\$10,000

Loss of sight-\$5,000

Paralysis (paraplegia or hemiplegia)—up to \$10,000

Quadriplegia-up to \$20,000

If multiple losses or death occur, only one benefit amount, the largest, will be paid for all losses due to the same accident.

Benefits for Medical Expenses, Dental Treatment, and Ambulance Services

Medical Expense Benefits: The benefits under this section are payable on a "Primary \$300/Excess Basis." This means the first \$300 of any eligible claim will be paid regardless of whether the insured person has other collectable insurance. After the first \$300 has been paid, the coverage becomes "excess," meaning benefits will be paid for those eligible expenses not covered by the insured's primary, or main, group or individual health insurance plan or prepaid health program. The goal of the national jamboree insurance coverage is that all eligible expenses are paid by the combination of insurances and there are no out-of-pocket expenses incurred by the insured or his parents. In the event the insured does not have primary health insurance, the national jamboree policy will become primary.

Medical expense benefits are per injury or sickness, and benefits are payable for medical emergency care expenses incurred within 72 hours of a covered accident, medical or surgical treatment, prescription drugs, hospitalization, durable medical equipment, or the exclusive services of a private-duty nurse that begin within 60 days from the date of the accident. Benefits will be paid for services or treatment performed and supplies furnished within 52 weeks of the date of the covered accident up to the usual and customary charges normally made within the geographic area where the treatment is performed.

Accidental Medical Expense Benefits: Up to \$15,000.

Specified Injury Expense Benefits: Maximum benefits of up to \$35,000 will be paid for medically necessary treatment due to the following specified injuries: (a) loss of sight in both eyes, (b) dismemberment, (c) paralysis, (d) irreversible coma,

(e) entire loss of speech, or (f) loss of hearing in both ears.

Sickness Medical Expense Benefits: Up to \$7,500.

Dental Treatment Benefits: Dental benefits pay for dental injuries up to \$5,000 for treatment and/or replacement, including dental X-rays for the repair, of each injured tooth that is whole, sound, and a natural tooth. If within the 52-week period, your attending dentist certifies that dental treatment and/or replacement must be deferred beyond the 52-week period, this benefit will pay the estimated cost for covered expenses incurred for such treatment. This benefit will be in addition to any other benefit payable under the policy.

Ambulance Service Benefits: Benefits will pay up to \$6,000 for ground transportation from the emergency site to the hospital (included is an air ambulance when, in the judgment of a duly authorized medical authority or senior representative of the camp or activity, such service is required to facilitate treatment of injuries, and no other ambulance service is available). This benefit will be in addition to any other benefit payable under the policy.

Return Transportation Expense Benefit: Benefits will pay up to \$1,500 incurred if, as a result of a covered accident, the insured's doctor requires him or her to return home from the jamboree. This benefit includes the cost of one person to accompany the insured on the trip. Benefits will not be payable unless it is authorized in writing or by an authorized electronic or telephonic means.

Weekly Disability Indemnity Benefits: All registered adult leaders 21 years of age or older (18 if an assistant Scoutmaster) are eligible for this benefit.

When covered injuries result in total disability beginning within seven days after the date of an accident, benefits will be paid for one day or more during such total disability at the rate of \$200 for each full week, not to exceed 52 weeks for any one accident.

Total disability means that period of time during which you receive medical treatment, are wholly and continuously disabled, and are completely unable to engage in your occupation.

Exclusions: This policy does not cover: (a) the cost of medical or surgical treatment or nursing service rendered by any person employed or retained by the Boy Scouts of America or Learning for Life; (b) suicide or any attempted suicide; (c) intentionally self-inflicted injuries; (d) eye refractions or the replacement or fitting of eyeglasses, contact lenses, or hearing aids; (e) loss caused by an act of declared or undeclared war; or (f) dental treatment or dental X-rays, except for injuries to sound, natural teeth.

Benefits are not payable for any injuries covered under workers' compensation or employer's liability laws or similar occupational benefits.

Claims: Prompt notice of any claim for benefits is necessary. Report all accidents and injuries to health and safety services or your council's Scout executive as soon as possible. For your convenience, a claims representative will be on the jamboree site and may be contacted through health and safety services.

For claims made after the jamboree, contact Insurance and Risk Management, S402, at the national office.

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Food Allergies:

With approximately 45,000 participants, the provisions made for those with food allergies are minimal at best as you can well imagine the enormity of such a task. However, we have established some suggestions for each participant to manage their own allergies fairly easily. They are as follows:

- You will be able to go to the Jamboree web site, www.bsajamboree.org, at least three months before the Jamboree and view the proposed menu and make tentative selections from the several choices provided at each meal. (Ingredients for every menu item will not be posted that would incur hundreds of pages of information. It is also not feasible or practical to have each ingredient tested for allergens.)
- The food Services Chairman and Director give reassurance in that they are striving to make this a peanut free Jamboree. With that said, there will be peanut butter available at the Jamboree, but none of the foods on the menu will be made with or have peanut oil or peanuts of any kind in them. They want to make sure it is understood that they cannot guarantee that other tree nuts will not be used during preparation or that cross-contamination of other nuts will not occur.
- If medications including an Epi-Pen have been prescribed for specific allergies, it is very important to carry this on your person at all times with at least one back-up in your tent.
- If allergies are so severe as to hinder the use of the food provided at the Jamboree, a participant may contact their council and with their approval, propose a plan that will allow the severely allergic individual to bring their own food. The council will be responsible for providing storage and maintenance of said food.
- Finally, it is our desire that if personal allergies are understood, effects are clear, and wise choices are made from the food offered it is possible to stay clear of any allergy problems at the Jamboree. However, it is important to realize that coming to the Jamboree with severe food allergies is a risk that we cannot take responsibility for. The correct action may be the decision to refrain from attending the Jamboree.

2010 NATIONAL SCOUT JAMBOREE DAILY SCHEDULE

Monday	Tuesday	Wednesday	International Day Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday
TROOPS	Fishing opens	01162110	Fishing opens	5K Run Event	Fishing opens	000000	Fishing opens	Fishing opens	DEPARTURE OF
ARRIVE									TROOPS
6:00 a.m.		REVEILLE			20	REVEILLE	ILE		
to		Mobilization				0.000			127.4
4:00 p.m.		for Arena Show		BREAKFAST					
			Raise Colors-C	Raise Colors-Court of Flags, Heth School House	lool House	Contraction of the Contraction o			
		Arena Show				SERVICES			T.
			ALL PROGRAM	ALL PROGRAM VENUES, ACTIVITIES AND EXHIBITS OPEN	AND EXHIBITS	11:30 a.m.			
								_	DEPARTURE OF
	1		KIOSK LUNCH ST	KIOSK LUNCH STATIONS OPEN FROM 11:00 am TO 2:00 pm	1:00 am TO 2:00				STAFF
				6				Program Activities and	
					Quick			exhibits close	
		DINNER			Dinner		DINNER		MI - 10
		Lower Colors			for		Lower Colors		
	Regional Stage Shows/Subcamp Activities	s/Subcamp Activitie	9	Jewish Religious Services	Arena Show	Regional Stages/Subcamp Activities	es/Subcamp ties		
		Troop Campfires			"100th Anniversary"	Troop Campfires	mpfires	Last Night in Camp	
				TAPS					
				ALL QUIET					